

**MEMPHIS LANDMARKS COMMISSION**  
**CERTIFICATE OF APPROPRIATENESS**  
**(COA)**  
**EXPLANATION OF FEES**

The Memphis Landmarks Commission charges a nominal fee for a Certificate of Appropriateness application. The fees are due at the time of application, and applications will not be considered complete without payment of the fee. The Memphis Landmarks Commission accepts cash or check payments.

The fee schedule, as well as examples of typical projects, is printed below. Fees will be calculated by adding component pieces of a COA application. For example, the demolition of a garage and the construction of a new garage will be charged \$75 — \$50 for the demolition of the existing garage, and \$25 for the construction of the new garage. **Please note that work begun before a COA has been issued will be assessed a double fee.** For example, a fence put up without Commission approval will be charged \$30 instead of \$15.

<b>Type of Work</b>	<b>Fee Amount</b>	<b>Examples</b>
New construction	\$50	house commercial building commercial parking structure
Demolition	\$50	demolition of any building
Relocation	\$50	relocation of any building
Addition	\$50	any habitable addition
Major alteration (most reviewable alterations are in HP districts only)	\$35	window or door replacement roofing material change storefront renovation façade alteration screened porch dormer addition (HP and HC districts) porte-cochere
Minor alteration	\$25	deck fire escape security door satellite dish installation
Garage/outbuilding	\$25	garage carport storage building other outbuilding pergola
Fence	\$15	fence driveway gate retaining wall
Signs	\$15	freestanding sign façade-mounted sign window sign façade-painted sign
COA Renewal	\$10	renewal of an expired COA

**Please note: this is not an exhaustive list. Staff will determine the appropriate fee for projects not listed on this sheet.**